

MAJOR EVENT GRANT POLICIES & PROCEDURES 2023

Gulf Shores | Orange Beach Sports & Events is a division of Gulf Shores & Orange Beach Tourism. It is our mission to market coastal Alabama as a sports and events destination to enhance the quality of life in Gulf Shores and Orange Beach.

Events considered for grant funding must occur in Gulf Shores and/or Orange Beach. When awarding grants, GSOB Sports & Events places a higher ranking on confirmed room nights and attendance, media/TV coverage and other marketing opportunities.

The following criteria must be met to qualify for any grants:

- 1. All housing listed and/or promoted for the event must be located within Gulf Shores and/or Orange Beach
- 2. Contract with GSOB Sports & Events and proof of event liability insurance with a minimum of \$500,000 in coverage for the event and naming both GSOB Sports & Events and GSOBT as additionally insured*
- 3. Hotel/condominium room nights must be confirmed and include promotion of discount room link provided by GSOB Sports & Events as follows:
 - a. Ticketed event: Point of purchase/website questionnaire provided by GSOB Sports & Events on ticketing site
 - b. Non-ticketed event: Agreed upon on-site attendee survey
 - c. Vendors/participants: Electronic or paper room form
- 4. New or existing multi-day event
- 5. Support family-friendly values of the destination; sustainable and eco-friendly events will be given a higher priority for consideration
- 6. Work with the city of Gulf Shores, city of Orange Beach or specified venue for event permitting
- 7. Grant application and W-9 must be completed, signed and returned to GSOB Sports & Events no later than 90 days prior to event start date
- 8. Various media coverage and minimum attendance requirements must be met corresponding with the grant level as follows:
 - a. Major Event Grant I (up to \$200,000 cash and up to \$50,000 promotion/advertising)
 - i. Coverage: Nationally televised live
 - ii. Minimum attendance: 10,000
 - b. Major Event Grant II (up to \$50,000 cash and up to \$20,000 promotion/advertising)
 - i. Coverage: National TV component, streaming national outlet or large marketing component (national talent i.e. major influencer, blogger, concert, entertainment or network star)
 - ii. Minimum attendance: 5,000
 - c. Major Event Grant III (up to \$8,000 cash and included in regional promotion/advertising)
 - i. Coverage: Non-paid local or regional media
 - ii. Minimum attendance: 2,500

Applications are reviewed by Gulf Shores | Orange Beach Sports & Events and its Advisory Council and/or submitted for consideration for the following year's budget. The Gulf Shores & Orange Beach Tourism Board of Directors approves or denies on an annual basis.

All financial grants will be awarded after the event and upon confirmation of the above requirements. In-kind grants will be awarded based on the previous year event's room night history and fulfillment of obligations by the event planner.

*Some smaller grant events may not require a contract or event insurance with GSOB Sports & Events named as additionally insured



Name of event							
Event start date	Event end date						
Contact							
Address							
City		State	Zip				
Phone	Email						
Website							
EVENT SUMMARY Event description							
Host organization							
Organization description (include date organization was established)							
Location							
Ticketed event Yes No	Ticket c	cost \$					
Scheduled times							
Type of event (festival, etc.)							
FUNDING Amount of funding requested							
Intended use of funds							
Have you previously received a grant from the Gulf Shores & Orange Beach Tourism or Gulf Shores Orange Beach Sports & Events? Yes No							
If yes, include the amount, name of event and year received							
Community support and other sources of funding							
List any city, county or other cash contributions from public entities (include amount and source)							

Outline any in-kind support from the community committed to the event (donated facilities, volunteer/staff support, city/county services, etc.)

MARKETING Are you partnering v	with any busir	nesses for the	event?	Yes	No	D	
Are you soliciting bu Sponsorships	usinesses for Program ac		owing? (c Signae		l that app Oth	•	
What plans have be	en made for 1	marketing/pro	motion c	of the ev	vent?		
Is there a confirmed	l media cover	age compone	ent? Y	'es	No		
lf yes, what type? Live national TV	National ⁻	TV/large mark	eting cor	nponer	nt N	Ion-paid local/regic	onal media
Media outlet inform	ation (if availa	able)					
OTHER Non-profit organiza	tion? Yes	No					
Tax ID or SSN numb	ber						
Liability insurance?	Yes	No		Amou	nt of cove	erage	
Name of carrier							
Has venue/facility b	een secured?	Yes	No				
Facility							
Facility contact					Contac	t phone	
Has permitting beer	n secured?	Yes	No				
LODGING If funding is provide only promote accon							
Anticipated number	r of attendees	s/vendors:	Attendee	es		Vendors	
Have you contacted	l area lodging	g providers?	Yes		No		
If yes, which lodging	g provider(s)?						
Hotel/condominium link provided by GS			firmed an	d inclu	de promo	tion of discount roc	om
Estimated number o	of room night	s: # rooms		x # ni	ghts	= # room nig	hts
Room collection me	ethod:	Attendees			Vendor	S	

EVENT HISTORY

Previous event dates 1.	Location (city/state)	# Attendees	# Vendors	# Room nights
2.				
3.				
EVENT REFERENCES Year Name 1.	Email		F	Phone
2.				

3.

SPONSOR BENEFITS

Gulf Shores | Orange Beach Sports & Events is able to provide grants to events because of our annual sponsors. : FB 5 Fc beg i '8i Xag eXdhXsts representation at each event through signage, tables, in-advance social media, etc. Additionally, we will sometimes pass these opportunities on to our sponsors, allowing them recognition at such events.

Event sponsorship opportunities for GSOB Sports & Events are available through:MediaSocial mediaOn-site promotionOther

Authorized signature of applicant

Date

Title

Please complete the attached W-9 form.

All grants are reviewed, scored and approved prior to the event on a points-based system but are awarded on a performance basis. **Grant approval and grant funding may not equal the same amount**.

Grant funding will be awarded once the event is complete, room nights forms have been returned and a W-9 is on file.

Initial